



Vacancy	Supply Chain Manager
Contract type	Permanent
Salary	R822 314,64 Total Cost to Company (inclusive of the compulsory pension fund and medical aid)
Role purpose	Management of the Supply Chain function within NEDLAC, ensuring proper systems, policies, procedures and controls for demand, acquisition, logistics, assets and disposal management.

KEY PERFORMANCE AREAS

1. Supply Chain Management:

- Coordinate the implementation of effective supply chain management (SCM) within the organisation.
- Develop and maintain an effective supplier database.
- Maintain and update procurement plans and ensure alignment to the budget.
- Ensure adherence to all SCM regulations and prescripts.
- Co-ordination of all SCM processes and structures for quotations and bids.

2. Logistics Management:

- Meeting stakeholder needs and planning, carrying out and management of goods and services.

3. Demand Management Processes Coordination:

- Review, analyse and monitor the demand management plan.
- Render guidance and advice to departmental employees on demand management matters to promote correct implementation of sound demand management practices.



4. Contract management:

- Management of contracts including the drafting thereof.

5. Risk management

- Manage risk in terms of Nedlac's risk management strategy

6. Supply Chain Management System and Policy development

- Draft and review Supply Chain Management policies to ensure continuing currency, alignment with NT regulations and relevance.

7. Staff management and development

- Ensure staff development by developing the knowledge, skills and competencies of staff to improve the effective and efficiency of staff and Nedlac.
- Ensure that all subordinates have valid job descriptions, meet performance requirements and comply with all policies, procedures and guidelines of Nedlac.

<p>Minimum qualifications and experience required</p>	<p><u>Qualifications</u> Bachelor's degree/Diploma in Supply Chain Management/ Financial Management/Accounting/Public Management or relevant NQF 7. <u>Experience</u> At least 5 years' experience in Supply Chain Management/Finance or relevant environment</p>
<p>Knowledge required</p>	<p>Knowledge about the PFMA, Treasury regulations, Practice notes and other procurement related legislation.</p>
<p>Skills required</p>	<p>Computer skills (MS office, MS Excel),planning, decision making, problem solving, communication and time management.</p>
<p>Closing date</p>	<p>24 June 2022</p>
<p>CV to be sent</p>	<p>recruitment@nedlac.org.za</p>