

Nedlac

Executive Director

Five-year contract

The National Economic Development and Labour Council (Nedlac) is a Schedule 3 (A) entity mandated to promote inclusive economic growth and social justice by facilitating social dialogue between organised business, organised labour, community interests, and government.

Nedlac invites applications for the Executive Director post to be filled on a five-year fixed-term contract starting in early 2025.

Functions

The Executive Director is the Head of the Nedlac Secretariat and is accountable to the Nedlac Management Committee and Executive Council.

The Executive Director provides overall strategic direction and leadership to the organisation and is in charge of the administration of the Secretariat, which includes about 36 staff members, work programme, financial management and governance.

Competencies

The Executive Director is required to have the following competencies at a high level:

- Strategic leadership, including visioning, planning and implementation
- Understanding of the South African socio-economic environment
- Programme and project management
- People management
- Stakeholder and relationship management, particularly with organised constituencies of business, labour and civil society
- Consultation, negotiation and conflict management skills
- Written and verbal public communication and report writing skills
- Capacity building, training, coaching and mentoring
- Monitoring and evaluation skills
- Sound public sector financial management
- Understanding good governance and public service accountability, including compliance with statutory reporting requirements.

Qualifications and Requirements

The successful applicant must have:

- Bachelor degree in public administration, law, development policy, social sciences or other relevant field
- At least ten year's experience in an executive leadership position, preferably in a social dialogue environment

- High level knowledge of South Africa's socio-economic landscape including labour market, trade and industrial, public finance and monetary and development policies
- High level knowledge of policy formation and legislative drafting processes
- Significant experience in public sector financial management, PFMA and reporting requirements

Applications should be submitted to Recruitment@nedlac.org.za together with a CV and covering letter by Monday 14 October 2024. For all enquiries, please use same email address.